

Nevada State Emergency Response Commission (SERC)

First Quarterly Meeting

Wednesday, February 19, 2020

1:00 PM

Carson City

State Fire Marshal Office
Classroom C
107 Jacobsen Way
Carson City, NV

Las Vegas

NV Department of Transportation
Building A Conference room
123 E. Washington Ave.
Las Vegas, NV

Elko

NV Department of Transportation
Main Conference Room
1951 Idaho Street
Elko, NV

1. CALL TO ORDER (Non-Action Item)

Ms. Christina Wilson, SERC Coordinator, welcomed everyone and called the February 19, 2020 SERC meeting to order at 1:09 PM.

2. ROLL CALL, CONFIRM QUORUM, AND INTRODUCTIONS (Non-Action Item)

Commission Members Present

Dennis Nolan, Co-Chair
Richard Brenner, Co-Chair
Jon Bakkedahl
Lance Chantler
Susan Crowley
Gus Farias
Jess Lankford
Eric Santos
Karen Luna
Kelly Thomas
David Sellen

Commission Members Absent

Clinton Hayes
Kelly Thomas
Matt Griego

Others Present

Christina Wilson, SERC Coordinator
Nathan Hastings, Attorney General's Office
Lieutenant Mike Dzyak, Interim State Fire Marshal
Mike Heideman, Emergency Management
Bill Jones, EPA
Jesse Watt, Eureka County
Patricia Anderson, Elko County

Judy Allan, Lander County
Patricia Brownfield, Esmeralda County
Joe Curtis, Storey County
Tracy Moore, Washoe County
Cameron Kirkham, White Pine County
Tom Raw, Carson City
Lonny Walsh, Lincoln County
Karen Taylor, Clark County
Judy Allen, Lander County
Tabatha Hamilton, White Pine County
Scott Lewis, Nye County
Patrick Lazenby, Nye County
Patrick Hughes, Mineral County
Shelby Price, Carson City
Lara Mather, Storey County
Karen Taylor, Clark County
Captain Sean Wilkin, Humboldt County

3. PUBLIC COMMENT (Non-Action Item)

Ms. Wilson was fighting laryngitis and told Commissioners she would be having others help her move through Agenda items as needed.

Chair Nolan said they had gone through a tough few months, but thanks to Lieutenant Dzyak and Ms. Wilson, they were back on track for 2020. Mr. Nolan said he was very pleased that Richard Brenner had been appointed as Co-Chairman. He said they had worked together before, and he was looking forward to forging ahead. Chair Nolan welcomed all the new LEPC appointed and new ad-hoc members.

4. NEW COMMISSION MEMBERS AND STANDING COMMITTEE UPDATES (Discussion)

Ms. Wilson welcomed two Commission Members appointed just that morning from the Governor's Office: Deborah Dailey and David Sellen. She said if they needed anything or had any questions, send her office an email. Chair Nolan said it would be great if Ms. Wilson could send the new Commissioners the bylaws and basic/introductory information about SERC.

Chair Nolan said that Director Togliatti had been involved in fast track members through the Governor's Office for appointment, and that was a laborious process. Director Togliatti played an influential role in getting SERC's appointments through, so he deserved many thanks.

Chair Brenner welcomed Mr. Sellen and said he appreciated him becoming a SERC member. The Chair said he had reached out to Tesla and NV Energy to fill Commissioner spots. He has also been working with Carolyn Levering and the Nevada Highway Patrol to handle the state and city SERC

4. NEW COMMISSION MEMBERS AND STANDING COMMITTEE UPDATES

(Discussion) (continued)

membership needs. He told Ms. Wilson to expect those appointments to be approved in the very near future.

Ms. Wilson said that Renee Tyler had already suggested somebody through her office, Mark Regan, to take her place, and he has already submitted his application as well. Mr. Regan was the Fire Marshal at Incline North Lake Tahoe Fire Department.

Chair Nolan said Mr. Regan would be very helpful to them on the legislative side because he headed up the legislative committee for the Nevada Fire Chiefs Association, and helped out quite a bit in the last legislative session. So, maybe they could target him for that assignment.

Chair Nolan said with another facility going in at the Tahoe Reno Industrial Park, which brings in anhydrous ammonia and fluoric acid, they should also have a representative from there.

Mr. Joe Curtis said a good contact person would be Danielle Knight from AUECC, who actually sits on a LEPC. There's talk of bringing materials from the Bay Area through Reno, so those people should be part of the discussion.

5. APPROVAL OF DECEMBER 19, 2019 MEETING MINUTES (Discussion/For Possible Action)

Ms. Wilson said there were two corrections to be made: there was a typo on Item 9 and "NB Energy" needed to be changed to "NV Energy." And the last line of Item 6 needed to reflect that both Ms. Wilson and Ms. Taylor answered a question together, not individually.

MOTION: Approve December 19, 2019 Meeting Minutes with noted corrections
BY: Lance Chantler
SECOND: Susan Crowley
VOTE: Passed unanimously

6. LOCAL EMERGENCY PLANNING COMMITTEE (LEPC) UPDATES (Discussion/For Possible Action)

Chair Nolan asked for LEPC updates and they were as follows:

- **Carson City:** Tom Raw reported Carson City LEPC is doing well. They are updating their hazard mitigation plan this summer. Their LEPC group is rebuilding itself and coming along fine. Thanks to Ms. Wilson and staff for their help.
- **Churchill County:** Mike Heiden reported they were represented at the Preparedness Summit down in Las Vegas. They are still working with Dr. Napollo to design their functional tabletop exercise, date to be determined. They would like to add a dam failure component into it. They completed their Emergency Manager and EOC Office move-in to 507

6. LOCAL EMERGENCY PLANNING COMMITTEE (LEPC) UPDATES (Discussion/For Possible Action) (continued)

South Main Street in Fallon. The Fallon Churchill Volunteer Fire Department just got notification from ISO that they were reinstated with their Class 1 ISO rating which is pretty fantastic for a volunteer fire department. They have a new emergency manager with the Fallon Shoshone Paiute Tribe. She jumped on board with the LEPC right away and through her contacts, they are going to be hosting a hazardous materials awareness and ops class the last week of May at the Convention Center. This is going to be presented by TEEX, Texas A&M, and there are about 15 spots open for any of the surrounding area that would like to participate in that. They can go with some tribal grant funds. So, at this point it doesn't look like there's going to be any cost associated at all. His understanding is that the Sparks HAZMAT group is going to come out with all of their equipment on Friday for the end of the class scenario. If people want to get in contact with somebody in regard to those 15 spots, they can contact Mr. Heiden.

- **Clark County:** Chair Brenner said things were very busy in Clark County with presidential debates, a presidential visit, and NASCAR races. Their next scheduled meeting is March 9th. They did have an exercise on January 28th down in the Apex area just outside of the Las Vegas urban area. It was a HAZMAT earthquake exercise and they had a lot of business groups participate, including NV Energy and Georgia Pacific. They had two pipeline companies, UNEV and Kern River. Also, liquefied they are the hydrogen people, a rock crushing company, and they had emergency responders from NHP, from North Las Vegas Fire and Clark County Fire. There were 50 plus people for the half-day exercise. Ammonia Safety Day is scheduled March 10th and 11th. The 10th will be more hands-on training for first responders and the 11th will be for facility managers and operators, plus it will have an emergency response element for the planners. Chief John Steinbeck became Clark County Fire Chief, and he will continue at least through the next couple quarters, remaining as LEPC Chair until he finds his replacement.
- **Douglas County:** Ms. Wilson shared the Douglas County news in the absence of Dave Fogerson. Douglas County held a planning subcommittee meeting in January to discuss the grant goals and needs for this year. They are in an all hazards LEPC, so discussions are more fluid on community preparedness and resiliency that support all types of incidents including hazardous materials. They discussed the recommendations from the planning subcommittee and voted on a plan moving forward once grant applications become available. They also heard about the results of their CASPER, Community Assessment for Public Health Emergency Response Survey. They learned a good deal about their community's preparedness, how they have received messages and how they like to receive information in an emergency. They got updates from public facilities, casinos, public health, and our National Weather Service. They discussed many exercises: an upcoming tabletop on medical countermeasures, plans for a full-scale exercise at casino resort for active assailant with a tabletop on resiliency, and a sheltering exercise where Douglas County and the American Red Cross are hoping to open two shelters at the same time. And finally, they discussed a wildland fire exercise with a mutual threat zone between East Fork, Carson City, Tahoe/Douglas, USFS, BLM, NDF and the BIA.

6. LOCAL EMERGENCY PLANNING COMMITTEE (LEPC) UPDATES (Discussion/For Possible Action) (continued)

- **Elko County:** Patricia Anderson said she was returning as the LEPC Chair until a new emergency manager is chosen by the county. She said Annette left them in good shape, with up-to-date information and planning books all in order. They are making sure that nothing falls through the cracks. They are working hard to plan one of their yearly drills in partnership with Great Basin College in the Elko area. It trains EMTs, paramedics and nursing students that are about to graduate with active first responders throughout the community, and it's a live drill. This year it will be a simulated fire of the motor and the HVAC system inside the fitness center on the college campus. And their Emergency Manager added in a HAZMAT component with an ammonia spill so that they have that ammonia/Clorox type gas to deal with. And finally, they are working with Southwest Gas who has a new property in Elko County, they have built an excellent gas training facility for natural gas disasters, and so the fire departments and emergency responders will be training there this year.
- **Esmeralda County:** Patricia Brownfield reported their FY 2019 United We Stand grant which was requesting EKG, monitor and defibrillator and ballistic equipment for Silver Peak EMS has been completed. The SERC OPTE FY 2019 which was requesting a lighting system for the Goldfield EMS for hazardous materials events on the roadway is completed. Their SERC OPTE for FY 20 requesting cutter spreader equipment for extracting people from hazardous material events on the roadway has been purchased and is ready to apply for reimbursement. They had their January first quarter meeting where they elected office chair members and officers and approved the year-end requirements for sending to the SERC. They have had several response personnel replaced for those who moved or retired. These new personnel will need to be trained for awareness level.
- **Eureka County:** Jesse Watts reported that Eureka County LEPC is doing pretty well right now. All board members are appointed and in good health and attending regularly. They have received their UTV side-by-side and the trailer from the SERC grant from last year. They are waiting for the delivery this week of the skid unit for the back of it and they've received the basket. It has been outfitted with emergency lights and radio equipment for communication with the dispatch center. That side-by-side is going to be placed in the northern part of the county since they've got one in the south. The LEPC is planning an exercise on April 6th to recreate a live event that had previously happen last year as an exercise and the following agencies will participate, EMS, fire, Sheriff's office, and emergency management.
- **Humboldt County:** Captain Sean Wilkin reported they are working with the EM for the upcoming HAZMAT exercise in June of this year, and it looks like that's going to be partnered with Union Pacific Railroad. They are getting the things ordered from the United We Stand grant. They've done their annual review of the plan. They are putting in for the EMPG pretty much like everybody else. And they are also working through the Tri-County Hazard Mitigation Plan. They selected Far West Engineering as their contractor on that, and they've been great to work with so far. They're also working with the LEPCs in Pershing and Lander County as well. They had their tabletop exercise for HAZMAT in December to keep up with that. So, generally everything is going well, and it's been business as usual.

6. LOCAL EMERGENCY PLANNING COMMITTEE (LEPC) UPDATES (Discussion/For Possible Action) (continued)

- **Lander County:** Judy Allan, new LEPC Chair, reported that they have been meeting every month as scheduled. In March they will be reviewing their tabletop exercise that they plan on having in April. In May they will have a field drill. They are working on updating and condensing their EOPs. They are still trying to get some more community involvement. They've got quite a few LEPC members, but sometimes it's tough to get a quorum. They will be looking for incident command training this year at the Fire West Show Conference.
- **Lincoln County:** Lonnie Walsh reported they will have some changes to their personnel and their LEPC; they will need to update SERC later. They had their chair, co-chair and secretary retire and are in the process of filling those positions. They have been participating in the program sponsored by the International Association of Fire Chiefs and they have been asked to host a day-long training session June 30th – Whole Community Pre-Planning for the hazardous material event or other disasters. They would love to include law enforcement, and other agencies and even some of the counties in Utah. People can go to hazmatfusion@iafc.org for training information.
- **Lyon County:** Jeff Page did not attend or provide an update.
- **Mineral County:** Patrick Hughes reported they have decided to create an exercise and training subcommittee to help streamline the whole process for all the different agencies that will be involved throughout the county. So, hopefully they'll come up with some good suggestions for exercises and training. They are planning on having a flash flood tabletop exercise in April. They are also going to plan and put together probably for the August/September timeframe kind of a community preparedness event. Details will follow. Mr. Hughes reported he was finally able to get representatives from the Walker River Paiute Tribe who will be officially joining their LEPC. They are talking about re-establishing a CERT team in Mineral County as well. So hopefully, they will be able to collaborate with them and actually get that training down there. Finally, they are working on updating policy manuals for both emergency response and hazardous.
- **Nye County:** Patrick Lazenby said their last meeting was on February 5th. Their next meeting is scheduled for May 6th. They had Jon Bakkedahl at their last meeting. They have a HAZMAT response plan subcommittee meeting planned for next month and again in April and also a membership committee meeting at the end of April. They have a full-scale exercise coming up March 18th with NNS that's going to involve some radiological components. And finally, they are working with the Red Cross for identifying and certifying some disaster shelters throughout the county.
- **Pershing County:** no speakers either in person or on the phone.
- **Storey County:** Joe Curtis introduced Lara Mather, who is filing Sherrie Nevins' spot. They just completed their hazardous mitigation plan. That was completed in November. They completed an upgrade of their emergency operations plan. The emergency operation plans for the Quad County, Carson, Douglas, Lyon and Storey are essentially the same because they work so closely together, so they always know what everybody else is doing. They have to do another upgrade this summer with the new legislative requirements for

6. LOCAL EMERGENCY PLANNING COMMITTEE (LEPC) UPDATES (Discussion/For Possible Action) (continued)

new things that have to be in the EOP, so they'll be doing another update on their EOP this summer. They participated in the Quad County Hazardous Materials Response Team exercises, including the AUECC group. They attended the NEPA Summit. They have an exercise plan again for Tahoe Reno Industrial (TRI) in August with the Quad County Hazardous Materials Response Team, so they'll be training with that. They just signed some agreements and contracts to completely redo their entire radio system for Storey County. They are increasing their budget for public outreach within the county on various number of matters related to all hazards as well as HAZMAT sort of things. They also are looking to develop a volunteer arm of emergency management for the county. The CERT organization belongs to the Sheriff's Office and doesn't give any great involvement with hazardous materials and with the LEPC or with the emergency management as a whole. So, they worked a deal through our volunteer fire department, where we'll develop individuals within the department that will be called logistics personnel, and that's all they'll do. They don't do firefighting; they don't do EMS or anything. So, they'll use them for things like managing sandbag operations and other sorts of things to assist emergency management as a group.

- **Washoe County:** Tracy Moore reported he was the new LEPC Chair for Washoe County. They approved some of the funds that were leftover in some of the grants that they didn't spend last year. The biggest grant fund that they're going to try to seek for this year 2020 is going to be an update to the regional HAZMAT plan. They are continuing to phase 4 of the new P25 radio system.
- **White Pine County:** Cameron Kirkham reported they held meetings as scheduled. They have ordered and are waiting to receive supplies from their United We Stand grant. Last year in November they reviewed and updated their hazard response and mitigation plan. They also updated their NRT checklist, level response questionnaire, letter of promulgation affidavit and their membership was also updated in January. They will be updating bylaws and making any pertinent changes. They also had an EMT training course in Ely and did hazardous materials training. They had a few incidents that they turned into exercises as far as HAZMAT goes. They had a diesel truck that leaked and had a 90-foot radius that we had to cleanup, which NDOT and other agencies involve. At another incident had a liquid propane tank gas leak and also had multiple entities and there was a vehicle collision and rollover of a gas tank. In April they have an active shooter training coming up that our LEPC is going to be involved with, and they want to throw in a hazardous materials element. Mr. Kirkham closed by saying he will be moving on to a new position in Utah and he thanked everyone for their support over the years.
- **Inter-Tribal:** no speakers either in person or on the phone.

7. NON-STATE AGENCY UPDATES (Non-Action Item)

a. U.S. Environmental Protection Agency (EPA)

Bill Jones reported they have been reorganizing due to personnel changes, but Nevada is

fortunate to have Tom Dunkleman, one of the top on scene coordinators based out of Carson City. Greg Basely [phonetic] is another who will be a liaison to Nevada, so hopefully next meeting he can come in person. Mr. Jones said he gave Ms. Wilson a SERC- LEPC February update that had some highlights of some items with links for more information. At the next SERC meeting, Mr. Jones can do a little summary of some of the training and tabletop exercises that EPA can offer, including like cameo and some other training that might be useful. They are preparing an EPA workshop roadshow to promote that training.

b. Federal Emergency Management Agency (FEMA)

John Woytek was out in the field, so Ms. Wilson supplied the FEMA update. She said that Mr. Woytek attended Fire Shows West this past year. FEMA offers \$10,000 to attend Fire Shows West. FEMA will be continuing this sponsorship. FEMA leads a national level exercise, NLE, every two years. The NLE is an opportunity for all levels of government, private sector and non-governmental organizations and communities to come together and evaluate policies and plans to familiarize personnel with roles and responsibilities and foster meaningful interactions and relationships for the national level exercise.

The range is from natural disasters to man made attacks and addresses specific threats and hazards. The national level exercise 2020 will focus on cyber security and involve a complex, multi-dimensional attack that reflects the global threat which originates overseas. Mr. Woytak hopes to be at the next SERC meeting to give more details in person.

c. U.S. Department of Homeland Security - (DHS)

Ms. Wilson reported that Marcie Stone did not respond to their meeting reminders.

8. STATE AGENCY UPDATES (Non-Action Item)

a. Nevada Department of Transportation (DOT)

There was no update from Bill Thompson. Chair Brenner said since they completed the commodity flow study in August, they should remove the DOT reports for future agendas.

b. Nevada Division of Emergency Management (DEM)

Jon Bakkedah reported that they sponsored a preparedness summit in Las Vegas. USEPA and FEMA both hosted tables there that they helped support with sponsorships. The Homeland Security grant process closed on Monday. They have a bunch of new trainings that are coming through their program with their new training and exercise supervisor. Storm Area 51 induced a lot of limitation that rural counties of Lincoln and Nye needing some more ICS training. DEM is capable and able to meet the intent of all of that. They want to make sure everybody is getting the national standard across the board, so they're buckling down quite a bit on who's offering the training to make sure that it's being managed appropriately nationwide.

Regarding the hazardous materials transport through Storey and Washoe County: DEM is offering HAZ training March 9-13 sponsored by USEPA, with the civil support team and State Fire Marshal's Office all supporting either equipment or instructors to make sure that this is offered at no cost to

those that need it. It's a good opportunity to invite some commercial partners in and get some training for free and maybe get some buy-in from them.

DEM is also supporting the binary blackout which is a national level exercise participation for the Region 9 which is Arizona, California, and Nevada. That's May 11th through the 14th.

The NLE exercise focusing on cyber security is going to have a lot of impact and moving parts to how they are going to deal with critical infrastructure and the consequence management after that.

DEM is facilitating the Humboldt River Geographical Plan exercise that was mentioned by Capt. Wilkin.

The NDEP regional plan that USEPA helped write with their contractor, those dates have been moved to the second week of June and there will be back-to-back days.

Next year DEM will be working on the NLE 20-21 with Salt Lake City, Region 8. It's called the "Great Salt Shake" and there's a massive earthquake that drastically impacts the Salt Lake area, and so they want to invite their northeastern Nevada partners to be involved with the potential having a massive influx of people and those in need of some critical lifeline support to the Utah area.

c. Nevada State Fire Marshal Division (SFM)

State Fire Marshal Mike Dzyak reported their training finished the ISAC [phonetic] certifications. They are currently working on the hiring for the Administrative Assistant II for the certificate of compliance program as well as the SERC MA II position. They have started open recruitment to replace Shane Cartwright. They got the funding for the statewide mobile fire-training trailer, so they are working with the vendor for that to get that purchased and built. They've got two new vehicles being outfitted for statewide service, an investigations truck that will go to Las Vegas and one training truck for up North.

d. Nevada Division of Environmental Protection (DEP)

Chair Brenner reported that NDEP CAPP started their annual site inspection for 2020 and they're focusing in on training program implementation. Another item they're focusing in on is looking at permits around the state, making sure that they're in the State Fire Marshal's SERC database, and if they're not, they're going to get them in the database.

e. Nevada Division of Industrial Relations, OSHA Unit

Jesse Lankford reported there were no updates concerning emergency management at this point with OSHA.

f. Nevada Radiation Control Program

Jon Bakkedahl reported that in the north, along I-80, they're getting ready to ramp up for a large shipping campaign out of Lawrence Livermore National's new lab. It will be coming through any time between March through July. There are at least 10 shipments that will be coming across, 10

different trucks with three different type B packages on them. They are working on training three different series of classes with Nevada Highway Patrol and local law enforcement as well as local fire agencies to participate on the MERRTT training one-day compressed classes three consecutive days going right down the highway starting in Elko, then in Humboldt and then in Washoe County so they cover all three regional HAZMAT approaches. (Note: the dates for the MERC training have not yet been determined.) They are also setting up the calibration of the equipment and the distribution of new equipment.

Mr. Bakkedahl said in the South, he is working with Chief Haydu [phonetic] for some rural Clark County training, mostly those that support around Nye County and the National Security Site and getting them some training in cooperation with University Medical Center as well as Southern Nevada NHP Commercial. They are going to issue rural Clark County some newer radiation detectors and get them some training on those during those classes to help meet their needs in supporting Nye County.

9. SERC COMMITTEES REPORT (Discussion Only)

There was a dialogue about appointing/approving Members to the various standing committees. Mr. Hastings from the AG's Office reminded everyone that this Agenda Item was for discussion only, and there was not an action item for appointing people to the committees.

Chair Nolan read off the list of members for each committee and the group discussed the spots to be filled and who would be best to fill them. It was decided that Members could contact Ms. Wilson to record their interest in serving on particular v, and those appointments could happen at the next meeting as an action item.

a. Legislative Committee

Chair Brenner said they haven't had any meetings since they last met in December 2017. They need to get some meetings scheduled for the Legislative Committee. They really need to look at the NRS and that's something that they will be scheduling soon because they have to update the NACs and NRSs.

b. Policy Committee

Chair Brenner said they do have some policies that need to be updated, especially the travel policy and contingency fund reimbursement, use of operations funds. The Chair said he would work with Ms. Wilson on scheduling that meeting very shortly before the next SERC meeting.

c. Planning and Training Subcommittee

Chair Brenner said the Planning and Training Subcommittee is part of the Funding Committee, and Carolyn Levering is the Chairperson for that committee. The Chair said he asked her to come onboard as an actual Commissioner on SERC. They need to schedule a meeting ASAP so they can look at all the information that was submitted by the LEPCs.

d. Funding Committee

Chair Brenner said the Funding Committee will be meeting and looking at grant packages in the very near future.

e. ByLaws Committee

Chair Brenner said the SERC bylaws haven't been reviewed in a couple years, and they really should be looking. The LEPC bylaws should be reviewed on an annual basis too.

f. Radiation Committee

Mr. Bakkedahl said they need to schedule a meeting ASAP to update the state radiation plans. They are still using the original plans at this time.

10. REVIEW OF COMPLIANCE AND APPLICATION BY SERC STAFF (Discussion Only)

Ms. Wilson reported they did receive the counties' compliance applications, the packets that were due. (They're due every year by the 31st of January). She said at the next Planning and Training Subcommittee meeting they will review those packets. They should be on track to keep up with their Planning and Training Subcommittee meetings going forward.

11. SERC BUDGET ACCOUNT BALANCES (Discussion Only)

Ms. Wilson reported on budget account balances:

United We Stand: United We Stand funds are currently at \$957,704. That does not include the awarded grants. The new fiscal year will start July 1, 2020.

SERC OPTE Grant: In FY 2020 they awarded \$369,948 in awards. They currently have a total amount in that account of \$525,864.95 which leaves \$155,916.95 until July 1st. United we Stand and OPTE are both the state grants that rotate and refresh June 30th and the new one starts July 1st of every year.

Commission Travel Budget: Right now it's sitting at \$3,660. And this is until July 1st as well. This is for the remainder of the year for any Commission travel.

HMEP: This is a three-year Federal grant. In year one, they were awarded \$179,579. In the initial FY 20 they granted out \$110,655, leaving \$67,723.06. That's a big game changer for mid-cycles. If there are any mid-cycles that come in, they have that available for mid-cycles; if nobody wants to do a mid-cycle that will actually roll over to year two. The SERC office is in the middle of doing the application for year two with the HMEP partnership.

Chair Brenner asked if Ms. Wilson could send an email to all the LEPC chairs and let them know how much is available in the mid-cycle. She responded yes, she could and would.

12. REVIEW OF INCREASING THE AMOUNT OF THE UNITED WE STAND GRANT (Discussion/Possible Action)

Ms. Wilson reminded Members that last year, they raised the United We Stand grant amount from \$25,000 to \$30,000. They kept it as a variable on the agenda for the simple fact that this grant funding comes from the sales of the United We Stand license plates. This is a grant that can actually fluctuate in what's available each year depending on how many license plates have been sold. At this point in time, they have enough funds to increase the grant amounts from \$30,000 to \$32,000.

The groups had a discussion about how to calculate the United We Stand money and it was decided it would just be something they would need to review on a regular basis. The grant amount cap could fluctuate according to whatever revenue they receive from the sale of the license plates.

Mr. Bakkedahl suggested the Funding Committee look at the number of applications and then they come to the group and say they've got this much applications, we have this much funding, and make an actionable item every year for an increase or decrease in that funding and make that determination then as to what the award is going to be.

Lieutenant Dzyak said he would also suggest maybe having fiscal do a rundown on a trending pattern, like what the five-year cycle looks like per quarter and maybe they can get at least a little bit better educated idea of what traditionally comes in.

Chair Nolan said he didn't think they needed a motion to go forward on Mr. Bakkedahl's proposal that the Funding Committee review this on a regular annual cycle in order to make a recommendation in order for them to approve it for the grant cycle. They can make that an operational procedure with the Finance Committee. But they did need a motion to increase funds from \$30,000 to \$32,000 for this upcoming grant cycle.

MOTION: Increase the amount of the United We Stand Grant from \$30,000 to \$32,000

BY: Jon Bakkedahl

SECOND: Susan Crowley

VOTE: Passed unanimously

13. GRANT APPLICATIONS OF FY2021 (Discussion/Possible Action)

Ms. Wilson said the grant applications would be coming out soon. She and Danny Brennan from the State Fire Marshal's Office are updating the mileage on the applications.

Chair Brenner asked when did Ms. Wilson think would be a good time to start getting these out? They are already behind the curve on the SERC OPTE.

Mr. Bakkedahl said "everything" is dropping now, so there's no such thing as a good time. EMPG dropped last week and so did HSGP. So it doesn't really matter, time-wise.

Ms. Taylor from Clark County OEM said most of the HSGP grants will be processed in the next six to eight weeks. They are due to FEMA on April 15th. They are right in the middle of the source of that process. If possible, SERC needs to give more of a time between the time that the application is released and the time that it is due back to SERC. The requirement at Clark County is that their Board of County Commissioners apply for or approve any grant application and with a short turnaround, that can't happen. A recommendation to the SERC is they to take those time constraints into account for the large counties.

Ms. Wilson said she was just going based on a timeline that has been put together by previous personnel. She said the turn-around time for United We Stand grants was only 4-5 weeks, so she definitely understood what Ms. Taylor was saying. Luckily, this is something that can be adjusted and/or amended.

Various people expressed their frustration with the grant application process, especially with the timing of SERC sending application materials, the timelines imposed, and the calendar in general.

Ms. Wilson said the applications are all ready to go; they are just finalizing the mileage on them and making sure that everything's up to date on all the applications. And then that can be opened up as soon as Monday.

Chair Brenner said he would get with Ms. Wilson and they would get these things moving. They will work on Karen's idea too, to have a longer period of time to get those things done.

An unidentified speaker asked what were the amounts of the SERC OPTe grant? Ms. Wilson replied it was \$25,000 plus \$4,000 for operational, so a total of \$29,000.

Ms. Taylor said she would love to have SERC bring back the annual calendar they used to have. It let all the LEPCs know exactly when things were going to be released and they were more spread out throughout the year. That was super beneficial for planning purposes, especially for the big counties. Everybody knew and could set preliminary dates on when all the grants were due. It was just super helpful when they had a tentative schedule to follow.

Ms. Wilson explained there's a calendar at the bottom of the home page and there's also a calendar sent out via Outlook. That's a challenge because not everybody uses Outlook; that's why they have the Google calendar. Ms. Wilson said she would add and update the calendar on their website so it would be an easier visual. And, she will send everyone a calendar via email.

14. NATIONAL ASSOCIATION OF SARA TITLE III PLANNING OFFICIALS (NASTTPO) (Discussion/Possible Action)

Ms. Wilson said in April of 2020 they have their NASTTPO or National Association of SARA Title III Planning Officials conference in Covington, Kentucky. They go to these conferences to get the updates of regulations, to be able to meet with Federal partners, and to get training from them.

Chair Brenner said it's a wonderful conference. There are a number of Federal agencies that talk

about the HMEP grants. They talk about the DHS grants. The SERC Co-chairs and staff, as well as the LEPC Commissioners can attend. We normally have three people attend, the two Co-Chairs and maybe one or two staff depending on how much they have in the travel budget so that they can attend this. Chair Nolan said they have \$3,600 and change in the travel account.

Ms. Wilson said this can also be applied for through a HMEP grant, to be able to utilize it to go to this as well. If anybody is going to apply for HMEP funding, now would be the time to let her know so she can include it into the year two application, so therefore it's an easier transition with getting it approved later.

Members discussed the travel costs, housing costs, registration fees, and so forth. Some looked up prices online. The bottom line figures were:

Registration: \$195 if you're a member, \$485 if you're not
Early Bird (booking before 4/13): \$385
Blocked hotel room rates (4/26-5/1): \$119 plus tax
Round-trip airfare: \$470

Members decided a reasonable allocation would be \$2,200 per person total.

Chair Brenner said he thought they should set a \$2,200 limit using HMEP dollars and travel dollars for co-chairs and staff and Commissioners to attend.

Chair Nolan said because of the time frame, maybe the motion should be to put a cap on \$2,200 per person attending, that SERC fund the Commissioners and staff and then provide whatever funding they are able to bring along from the HMEP, based upon the number of other Commissioners who would want to attend. Chair Nolan asked if any Members were interested in attending? Judy Allan responded in the affirmative.

MOTION: Approve the spending, up to \$2,200 per person, for the co-chairs and staff and up to three additional SERC Commissioners to attend the NASTTPO Conference

BY: Jon Bakkedahl

SECOND: Lance Chantler

VOTE: Passed unanimously

15. EXECUTIVE REPORT (Discussion Only)

Ms. Wilson said since the last SERC Committee meeting, they have not had any grant change requests come through. As for the LEPC compliance report, counties sent in their information and they are still finalizing the review.

For the update and information on the SERC Administrator, Acting State Fire Marshal Lieutenant Dzyak updated Members earlier. Interviews are happening soon.

Chair Nolan said Lieutenant Dzyak did a great job in getting the position posted. They have four potential candidates to interview. He said Director Togliatti, Chair Brenner, and Lieutenant Dzyak

will join him on the interview panel.

16. PUBLIC COMMENT (Non-Action)

Ms. Taylor from Clark County had a question for Ms. Wilson. She said Clark County submitted a very minor project change, not a budget change on their grant. With the short turnaround of this grant, the sub-recipient was anxious to get that purchase done. Ms. Taylor asked when could she anticipate having that signed off and sent back to her? Ms. Wilson said they could finalize that tomorrow morning on the phone.

Ms. Taylor said she had another question about the LEPC application for HMEP's mid-cycle for Mesquite Fire as a sub-recipient. She never received an award letter. Ms. Wilson said she was still awaiting final approval from HMEP on that. They've been in the process of doing other things. Ms. Wilson said she would call HMEP first thing tomorrow morning. During the December 19th meeting, they actually received an extension for their year three of HMEP not to award new money, but to extend an award date for open applications that are still, have project open. They have an extended time to complete that. Mesquite is one of them.

Mr. Curtis said he was wondering about that drone project in Mesquite, so he was happy it was being looked into. He asked if Ms. Wilson could send out minutes and agendas for the SERC meetings to the LEPCs so that they know what they're looking at so they might be able to be better prepared for anything that might be on the agenda? Ms. Wilson said absolutely yes.

Chair Nolan said Congress has passed something called the Siren Act. It's funding that's available to primarily rural EMS agencies for equipment and training to the tune of about \$200,000 per award. The best place to get some information on the Siren Grant funding is the NAEMT website, so National Association of EMTs website, which is naemt.org. There will be links there to where to get that money.

Chair Nolan said he agreed to act as the State EMS Advocacy Director for NAEMT which is again for the Emergency Medical Service side of the house on working with legislation, carrying bills both at the state level, and then at the National level. They are going to be doing an EMS on the hill and meeting with all of their Nevada Congressional Delegation at the end of March. So, if there are issues that anybody has related to EMS that they want to carry to folks in D.C., just shoot him an email and he will do that.

Mr. Kirkham said he would like to pass the Siren grant information over to their Fire Department. Are there any additional pre-reqs he should be apprised about? Chair Nolan said the only prerequisite that he knew of right now for submitting for the funding was it's for rural EMS training, both paying for the training in-state and out of state as well as the equipment that could go along with doing EMS training in the rural areas. You just have to qualify as a rural community. There's actually a definition on the website that takes you through Medicare's National breakout of geographic areas by zip code.

There were no further comments or questions. Chair Nolan thanked everyone for attending. He

thanked Chair Brenner for all of his hard work on bringing in new members and said they would be talking soon.

17. ADJOURNMENT (Discussion/For Possible Action)

MOTION: Adjourn the February 19, 2020 SERC Meeting

BY: Chair Brenner

SECOND: All members

Chair Nolan said they didn't need to take a vote; the meeting was adjourned by acclamation.